



Today's date
Job/Position you are applying for (must be filled in)

**Application for Employment**

This application will remain active for 60 days. Applicants must renew their applications every 60 days to maintain "active" status and be considered for other job openings. There is no need to follow up about your application submission. We will contact you if we have a position open and your background, experience, and availability match the job requirements.

**GENERAL INFORMATION:**

Name	Email Address
Address	Phone number
City	State Zip Code

**EMPLOYMENT RECORD:** STARTING WITH PRESENT or MOST RECENT, list all previous employers. Include self-employment, military service, summer, and part-time jobs. *Please attach additional sheets if necessary, following the same format.*

Name & Address of Current or Former Employer	Dates Employed	Positions & Supervisors	Duties	Reason for Leaving
<b>Company Name</b> Phone No. & Street City & State Zip	From Mo./Yr. _____ To Mo./Yr.	Position <i>(below)</i> _____ Supervisor's Name <i>(below)</i>		
<b>Company Name</b> Phone No. & Street City & State Zip	From Mo./Yr. _____ To Mo./Yr.	Position _____ Supervisor's Name		
<b>Company Name</b> Phone No. & Street City & State Zip	From Mo./Yr. _____ To Mo./Yr.	Position _____ Supervisor's Name		
<b>Company Name</b> Phone No. & Street City & State Zip	From Mo./Yr. _____ To Mo./Yr.	Position _____ Supervisor's Name		

**MISCELLANEOUS:**

May we contact your current employer(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you know anyone presently working for our company? _____ If so, who? _____
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**REFERENCES:** (Not relatives)

Name	Occupation
Address	Telephone No.
Name	Occupation
Address	Telephone No.

**EDUCATION:**

Education	Name of School	Address	No. of Yrs. Attended	Degrees
High School				
College				
Other (graduate school, trade school, etc.)				

**PLEASE COMPLETE THE FOLLOWING QUESTIONS**

- Why do you want to work for Down to Earth?  
\_\_\_\_\_
- How many times have you shopped at Down to Earth or other natural foods stores in the past month?  
\_\_\_\_\_
- What are your thoughts about vegetarian diets?  
\_\_\_\_\_
- Do you use any nicotine/tobacco-based products (including e-cigarettes or vaporizers)? \_\_\_\_ Yes \_\_\_\_ No
  - If you smoke/vape, how often do you smoke/vape per day?  
\_\_\_\_\_
- What type of employment are you looking for? \_\_\_\_ FULL-TIME (35+ hours/week) \_\_\_\_ PART-TIME (less than 35 hours per week)
  - If part-time, how many days and/or hours per week would you like to work? \_\_\_\_\_
- If we invite you to join our team, how long do you intend to stay with us? \_\_\_\_\_
- Please select the days and times you are available to work

(Approximate shift start times: Morning: Before 10 am, Evening: After 2 pm; Store Hours available online and posted in store)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MORNING	MORNING	MORNING	MORNING	MORNING	MORNING	MORNING
EVENING	EVENING	EVENING	EVENING	EVENING	EVENING	EVENING

- How did you hear about the position? *E.g.* Internet (which website?), DTE Team Member, customer, other (please be specific):  
\_\_\_\_\_

**MEDICAL INFORMATION:**

After an offer of employment is made, but before employment duties begin, applicant may be required to undergo a physical or medical examination at Company expense and by a Company-chosen physician, with the offer of employment conditioned on the result of such examination. Team Members, at any time during the course of their employment, may be required to undergo a medical examination at Company expense and by a Company-chosen physician.

Are you able to perform the essential functions of this job with or without reasonable accommodation? \_\_\_\_\_ Applicant initials \_\_\_\_\_

**NOTE:**

It is the policy of this Company to hire only U. S. citizens and aliens who are authorized to work in this country. *(As a condition of employment, you will be required to produce original documents establishing your identity and authorization to work, and to complete the U.S. Immigration and Naturalization Service's Form I-9.)*

Down to Earth is proud to provide a drug-free workplace. All job offers are made subject to passing a drug test.

All job offers are conditional upon a check for any criminal conviction in the recent ten (10) years (excluding any period of incarceration), that is rationally related to the duties and responsibility of the job.

**ACKNOWLEDGMENT AND CERTIFICATION:**

By signing below, I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that my application will not be considered if it is incomplete. Further, I understand that any misrepresentation or omission made herein, when discovered, may subject me to discharge. I authorize the Company to investigate my work history, education, character, reputation, and background as it deems necessary for purposes of considering my application for employment. In exchange for the Company's consideration of my application for employment, I hereby release the Company and all providers of information (including, but not limited to, any of my former employers, educational institutions attended, and personal references) from all liability relating to or arising out of any inquiry by the Company regarding my work history, education, character, reputation, and background.

**This application is not a contract of employment and cannot create a contract of employment for any specific period. I understand that if I am employed, my employment is "at will" and can be terminated at any time, either by myself or the Company, with or without cause or reason and with or without notice.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Application Date

Down to Earth is an Equal Employment Opportunity Employer